

# MBCP1003 - Accounting for Manager

December 2023 Session - Internal Assessment Test

## Instructions to Remember:

- Portal will be **closed automatically by 11.30 am.**
- **Do not forget** to click **SUBMIT button** on or before **11.30 am.**
- If the **SUBMIT button** at the end of the form is **not clicked** on or before **11.30 am**, your **Internal Assessment will not be considered.**

\* Required

## Student Details

Enrolment Number \*

Number must be between 2023365000 ~ 2023505000

Name \*

Registered Email ID \*

Programme Name \*

- ☐ MBA (Marketing)
- ☐ MBA (Finance)
- ☐ MBA (International Business)
- ☐ MBA (Human Resource Management)
- ☐ MBA (General)
- ☐ MBA (Tourism)
- ☐ MBA (Hospital Management)
- ☐ MBA (Operations & Supply Chain Management)

**Each Question carries One (01) Mark. Total 25 Questions. 25 Marks**

**1. The specialised branch of accounting that keeps track of a company's financial transactions is** (1 Point)

- ☐ Financial Accounting
- ☐ Management accounting
- ☐ Cost accounting
- ☐ Corporate accounting

**2. The scope of financial accounting is**\_\_\_\_\_ (1 Point)

- ☐ Collection and processing of data
- ☐ Verifying or auditing data
- ☐ Publishing data
- ☐ All of the above

**3. The basis of the business's financial accounting are** (1 Point)

- ☐ Accounting records
- ☐ Book keeping
- ☐ Both A & B
- ☐ Sales Volume

**4. The overall performance of the Company stated in the** \_\_\_\_\_ (1 Point)

- ☐ Financial accounting
- ☐ Cost Accounting
- ☐ Management Accounting
- ☐ Human Resource Accounting

**5. Under the \_\_\_\_\_ Financial Accounting Reports is mandatory** (1 Point)

- ☐ The Business Act 1956
- ☐ The Companies Act 1956
- ☐ The Company Act 1965
- ☐ The Company 2016

**6. The financial position of a business which depicts in the \_\_\_\_\_ at the end of the accounting period.** (1 Point)

- ☐ Financial statement
- ☐ Internal audit
- ☐ Profit and loss account
- ☐ Balance sheet

**7. The statement which helps to find out profit or loss in a particular accounting period is called \_\_\_\_\_** (1 Point)

- ☐ Income statement
- ☐ Trading account
- ☐ Profit and loss account
- ☐ None of the above

**8. The primary source of long-term debt financing is \_\_\_\_\_** (1 Point)

- ☐ Bank overdraft
- ☐ Bonds/Debentures
- ☐ Creditors
- ☐ Accounts payable

**9. Cash flow is also known as \_\_\_\_\_** (1 Point)

- ☐ Statement of Working Capital
- ☐ Sources and Uses of Cash
- ☐ Balance Sheet Flow
- ☐ Profit and Loss Account

**10. The evidence of a business transaction is called \_\_\_\_\_ (1 Point)**

- ☐ Voucher
- ☐ Receipts
- ☐ Journal
- ☐ Ledger Posting

**11. Trademark, Copyrights & Patents are called as (1 Point)**

- ☐ Fixed assets
- ☐ Intangible assets
- ☐ Current assets
- ☐ Tangible assets

**12. Current assets minus current liabilities is called as (1 Point)**

- ☐ Fixed Capital
- ☐ Cash Flow
- ☐ Working Capital
- ☐ Net Worth

**13. \_\_\_\_\_ is the principle of creating provision against expected future loss. (1 Point)**

- ☐ Convention of full disclosure
- ☐ Convention of consistency
- ☐ Convention of conservatism
- ☐ Convention of materiality

**14. Return inwards is also known as (1 Point)**

- ☐ Purchases Return
- ☐ Sales
- ☐ Purchases
- ☐ Sales Return

**15. The Business entity concept is applicable to which of the following types of businesses?** (1 Point)

- ☐ Partnership
- ☐ Sole proprietorship
- ☐ All of them
- ☐ Corporation

**16. The rule of Debit the receiver and credit the giver is called as** (1 Point)

- ☐ Nominal a/c
- ☐ Personal a/c
- ☐ None of these
- ☐ Real a/c

**17. The statement of arithmetical accuracy is known as** (1 Point)

- ☐ Trading & profit & loss a/c
- ☐ Ledger Accounts
- ☐ Trial balance
- ☐ Trading a/c

**18. Proprietary fund is known as** (1 Point)

- ☐ Debtor
- ☐ Owner's equity
- ☐ Assets
- ☐ Cash

**19. Money taken by proprietor from the business for personal use should be debited to** (1 Point)

- ☐ Capital Account
- ☐ Cash Account
- ☐ Drawings Account
- ☐ Creditors Account

**20. The primary objective of cost accounting is (1 Point)**

- ☐ Ascertain the profit
- ☐ None of these
- ☐ Presentation of all data
- ☐ Ascertain the cost of goods and services

**21. Bad debt amount should be credited to (1 Point)**

- ☐ Bad debts account
- ☐ Sales account
- ☐ Creditors account
- ☐ Debtors account

**22. Prepaid expense is treated as (1 Point)**

- ☐ Short term liability
- ☐ None of these
- ☐ Current asset
- ☐ Current liability

**23. Which group of ratios measures a firm's ability to meet short-term obligations? (1 Point)**

- ☐ Liquidity ratios
- ☐ Coverage ratios
- ☐ Debt ratios
- ☐ Profitability ratios

**24. Marginal costing is concerned with: (1 Point)**

- ☐ Fixed cost
- ☐ None of the above
- ☐ Variable cost
- ☐ Semi variable cost

**25. The difference between actual sales and break even sales is: (1 Point)**

- ☐ Gross margin
- ☐ Profit volume rate
- ☐ Margin of safety
- ☐ Contribution

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 Microsoft Forms

Responses Overview Closed

Responses

1054

Average Score

22.1

Average Time

18:25

1. Enrolment Number (0 point)

1054

Responses

Latest Responses

"2023365040"

"2023395112"

"2023475177"

...

2. Name (0 point)

1053

Responses

Latest Responses

"SHAMSHAD E"

"Deepalakshmi m"

"Fezin Abdulla"

...

3. Registered Email ID (0 point)

1053

Responses

Latest Responses

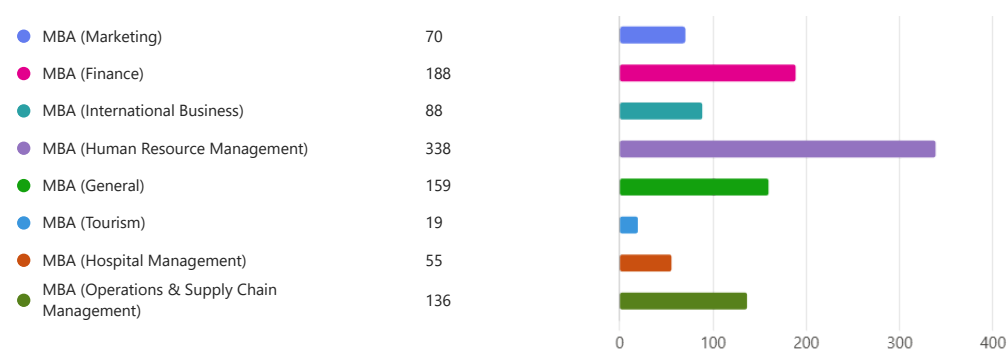
"shamshadmansoor333@gmail.com"

"deepanilaa159@gmail.com"

"Fezinabdulla686@gmail.com"

...

4. Programme Name (0 point)

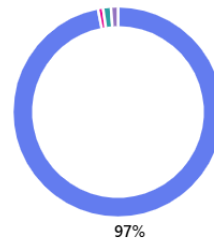




5. 1. The specialised branch of accounting that keeps track of a company's financial transactions is (1 point)

97% of respondents answered this question correctly.

Financial Accounting	1020 ✓
Management accounting	8
Cost accounting	13
Corporate accounting	11



6. 2. The scope of financial accounting is\_\_\_\_\_ (1 point)

92% of respondents answered this question correctly.

Collection and processing of data	40
Verifying or auditing data	26
Publishing data	22
All of the above	961 ✓



7. 3. The basis of the business's financial accounting are (1 point)

94% of respondents answered this question correctly.

Accounting records	47
Book keeping	17
Both A & B	984 ✓
Sales Volume	4



8. 4. The overall performance of the Company stated in the \_\_\_\_\_ (1 point)

90% of respondents answered this question correctly.

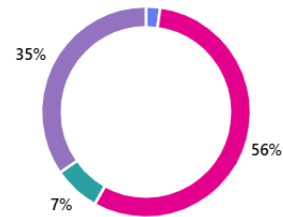
Cost Accounting	8
Management Accounting	66
Financial accounting	943 ✓
Human Resource Accounting	33



9. 5. Under the \_\_\_\_\_ Financial Accounting Reports is mandatory (1 point)

56% of respondents answered this question correctly.

● The Business Act 1956	23
● The Companies Act 1956	586 ✓
● The Company Act 1965	75
● The Company 2016	364



10. 6. The financial position of a business which depicts in the \_\_\_\_\_ at the end of the accounting period. (1 point)

94% of respondents answered this question correctly.

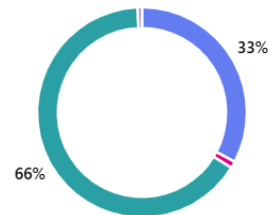
● Profit and loss account	21
● Financial statement	41
● Balance sheet	984 ✓
● Internal audit	5



11. 7. The statement which helps to find out profit or loss in a particular accounting period is called \_\_\_\_\_. (1 point)

66% of respondents answered this question correctly.

● Income statement	345
● Trading account	11
● Profit and loss account	690 ✓
● None of the above	7



12. 8. The primary source of long-term debt financing is \_\_\_\_\_. (1 point)

95% of respondents answered this question correctly.

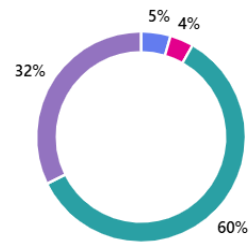
● Accounts payable	15
● Bank overdraft	16
● Creditors	18
● Bonds/Debentures	1001 ✓



13. **9. Cash flow is also known as \_\_\_\_** (1 point)

60% of respondents answered this question correctly.

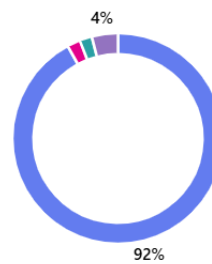
● Balance Sheet Flow	48
● Profit and Loss Account	38
● Sources and Uses of Cash	625 ✓
● Statement of Working Capital	339



14. **10. The evidence of a business transaction is called \_\_\_\_** (1 point)

92% of respondents answered this question correctly.

● Voucher	970 ✓
● Receipts	21
● Ledger Posting	20
● Journal	42



15. **11. Trademark, Copyrights & Patents are called as** (1 point)

94% of respondents answered this question correctly.

● Intangible assets	993 ✓
● Fixed assets	17
● Current assets	13
● Tangible assets	28



16. **12. Current assets minus current liabilities is called as** (1 point)

97% of respondents answered this question correctly.

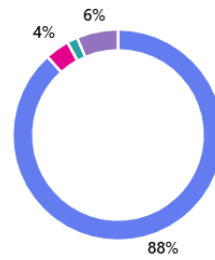
● Net Worth	11
● Cash Flow	12
● Fixed Capital	11
● Working Capital	1019 ✓



17. 13. \_\_\_\_\_ is the principle of creating provision against expected future loss. (1 point)

88% of respondents answered this question correctly.

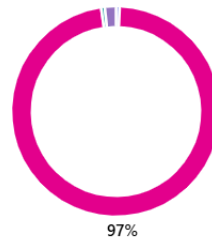
Convention of conservatism	923 ✓
Convention of full disclosure	39
Convention of materiality	17
Convention of consistency	66



18. 14. Return inwards is also known as (1 point)

97% of respondents answered this question correctly.

Sales	6
Sales Return	1021 ✓
Purchases	6
Purchases Return	18



19. 15. The Business entity concept is applicable to which of the following types of businesses? (1 point)

92% of respondents answered this question correctly.

Sole proprietorship	39
Corporation	24
Partnership	17
All of them	972 ✓



20. 16. The rule of Debit the receiver and credit the giver is called as (1 point)

94% of respondents answered this question correctly.

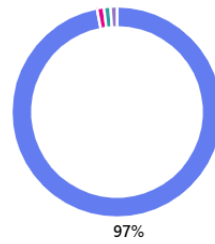
Real a/c	17
Nominal a/c	20
Personal a/c	986 ✓
None of these	28



21. 17. The statement of arithmetical accuracy is known as (1 point)

97% of respondents answered this question correctly.

● Trial balance	1018 ✓
● Ledger Accounts	11
● Trading a/c	11
● Trading & profit & loss a/c	10



22. 18. Proprietary fund is known as (1 point)

94% of respondents answered this question correctly.

● Cash	10
● Debtor	11
● Owner's equity	987 ✓
● Assets	41



23. 19. Money taken by proprietor from the business for personal use should be debited to (1 point)

95% of respondents answered this question correctly.

● Cash Account	10
● Capital Account	27
● Drawings Account	996 ✓
● Creditors Account	18



24. 20. The primary objective of cost accounting is (1 point)

95% of respondents answered this question correctly.

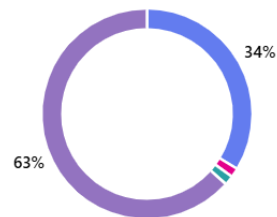
● Ascertain the profit	14
● Presentation of all data	19
● Ascertain the cost of goods and services	995 ✓
● None of these	22



25. **21. Bad debt amount should be credited to** (1 point)

63% of respondents answered this question correctly.

Bad debts account	354
Sales account	15
Creditors account	15
Debtors account	666 ✓



26. **22. Prepaid expense is treated as** (1 point)

95% of respondents answered this question correctly.

Current liability	30
Short term liability	16
Current asset	997 ✓
None of these	9



27. **23. Which group of ratios measures a firm's ability to meet short-term obligations?** (1 point)

96% of respondents answered this question correctly.

Debt ratios	13
Coverage ratios	15
Profitability ratios	11
Liquidity ratios	1013 ✓



28. **24. Marginal costing is concerned with:** (1 point)

91% of respondents answered this question correctly.

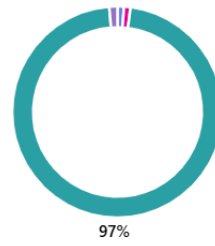
Fixed cost	50
Semi variable cost	13
Variable cost	961 ✓
None of the above	28



29. 25. The difference between actual sales and break even sales is: (1 point)

97% of respondents answered this question correctly.

● Contribution	10
● Profit volume rate	11
● Margin of safety	1018 ✓
● Gross margin	13



# MBCP1001 Management Concepts

June 2024 Session - Internal Assessment Exam

## Instructions to Remember:

- The portal will be **closed automatically by 06.30 pm.**
- **If the SUBMIT button at the end of the form is not clicked on or before 06.30 pm, you cannot submit, as the link will be closed automatically.**

\* Required

## Student Details

Enrolment Number \*

Number must be between 2023365000 ~ 2024500000

Name \*

Registered Email ID \*

Programme Name \*

- ☐ MBA (Marketing)
- ☐ MBA (Finance)
- ☐ MBA (International Business)
- ☐ MBA (Human Resource Management)
- ☐ MBA (General)
- ☐ MBA (Tourism)
- ☐ MBA (Hospital Management)
- ☐ MBA (Operations & Supply Chain Management)



**Each Question carries One (01) Mark. Total 25 Questions. 25 Marks**

**1. Which of following are the 5Ms of an Organisation? (1 Point)**

- ☐ Man power, Money, Motif, Morale and Motivation
- ☐ Man power, Money, Materials, Methods and Machines
- ☐ Man power, Money, Material, Market and mission
- ☐ Mission, Morale, Market, Means and Man power

**2. Management is a \_\_\_\_\_ activity. (1 Point)**

- ☐ Extraordinary
- ☐ Ordinary
- ☐ Simple
- ☐ Purposeful

**3. Who was the first person to consider management as a science? (1 Point)**

- ☐ Henry Fayol
- ☐ Francis J Aguilar
- ☐ F. W. Taylor
- ☐ Michael Porter

**4. What is the expansion of SOP in an organisation? (1 Point)**

- ☐ Systematic Operating Procedures
- ☐ Simplified Operating Procedures
- ☐ Standard Operating Procedures
- ☐ Structured Operating Procedures

**5. In terms of Planning, Demographic Preferences and trends are\_\_\_\_\_ (1 Point)**

- ☐ Internal Premises
- ☐ Organisational Premises
- ☐ National premises
- ☐ External Premises

**6. Managers who can't monitor the activities of too many subordinates should go for a \_\_\_\_\_ (1 Point)**

- ☐ Medium span of control
- ☐ Wider span of control
- ☐ Bigger span of control
- ☐ Narrow span of control

**7. Creating Organisational units based on the activities is called as \_\_\_\_\_ departmentation (1 Point)**

- ☐ Functional
- ☐ Product
- ☐ Market
- ☐ Locational

**8. The power vested with the managers is called as \_\_\_\_\_ (1 Point)**

- ☐ Delegation
- ☐ Superior
- ☐ Minister
- ☐ Authority

**9. In a manufacturing company, the production manager is \_\_\_\_\_ and Finance Manager is \_\_\_\_\_ Authorities. (1 Point)**

- ☐ Main and side
- ☐ Staff and Line
- ☐ Line and Staff
- ☐ Staff and Advisory

**10. Lower-level Management should focus more on \_\_\_\_\_ (1 Point)**

- ☐ Recruitment
- ☐ Policy formulation
- ☐ Budgeting
- ☐ Supervising

**11. When strategic plan is broken into smaller goals and objectives, then it is referred as \_\_\_\_\_ (1 Point)**

- ☐ Tactical planning
- ☐ Contingency planning
- ☐ Corporate planning
- ☐ Career planning

**12. Managers who create a amicable workplace through relationship building are said to possess \_\_\_\_\_ skills. (1 Point)**

- ☐ Interpersonal
- ☐ Decision making
- ☐ Analytical
- ☐ Critical thinking

**13. Analyzing competitive opportunities and threats is a part of \_\_\_\_\_ Planning (1 Point)**

- ☐ Succession planning
- ☐ Strategic planning
- ☐ Tactical planning
- ☐ Contingency planning

**14. An assembly line in production floor is an example of \_\_\_\_\_ technology (1 Point)**

- ☐ Long-linked
- ☐ holdfast
- ☐ Intensive
- ☐ Mediating

**15. Organisational climate represents the overall \_\_\_\_\_ of the organisation (1 Point)**

- ☐ Mood
- ☐ Production
- ☐ Sales
- ☐ Marketing

**16. The route for flow of instructions is called as (1 Point)**

- ☐ Span of command
- ☐ Chain of command
- ☐ Chain of Control
- ☐ Control swing

**17. Formal Organizations have well defined \_\_\_\_\_ (1 Point)**

- ☐ Jobs
- ☐ Authority
- ☐ responsibility
- ☐ All of these

**18. Symbolic displays like Dress code in an organisation represents \_\_\_\_\_ level of Organisational culture (1 Point)**

- ☐ Expressed Values
- ☐ Surface
- ☐ Believed values
- ☐ Beliefs

**19. Top management is responsible for making (1 Point)**

- ☐ Strategic Plans
- ☐ Vision Statement
- ☐ Policies
- ☐ All of these

**20. The process of defining problems, analyzing, evaluating and providing solutions to maximize the benefit is called as \_\_\_\_\_ decision making (1 Point)**

- ☐ Positive
- ☐ Wonderful
- ☐ Rational
- ☐ Strategic

**21. The Manager who shows high activeness, innovations and open to risk and experience can be called as a(n) \_\_\_\_\_ Manager (1 Point)**

- ☐ Innovative
- ☐ Entrepreneurial
- ☐ Spiritual
- ☐ Interactive

**22. The process of a group creating and building ideas on other's ideas is called as \_\_\_\_\_ (1 Point)**

- ☐ Buffering ideas
- ☐ Brain storming
- ☐ Brain bursting
- ☐ Collecting ideas

**23. Creative Work environments are made to facilitate \_\_\_\_\_ (1 Point)**

- ☐ Integration
- ☐ Orientate
- ☐ Innovation
- ☐ Recruitment

**24. Performance Appraisal is related to \_\_\_\_\_ (1 Point)**

- ☐ Planning
- ☐ Marketing
- ☐ Staffing
- ☐ Organising

**25. BOT in Management terms stands for \_\_\_\_\_** (1 Point)

- ☐ Build-Operate-Transport
- ☐ Bureau-of-Terms
- ☐ Build-On-Terms
- ☐ Build-Operate-Transfer

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Closed

866



## 22.7



15:09



865

## Responses

"2024390051"

"2024370174"

"2024490050"

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2024390186 2024370201 2023475100 2024380024 2024390211  
2024390091 2023395228 2024370159 2024370110 2024370158 2024430004  
2024430064 2024370112 2023435004 2023375236 2024380038  
2024430021 2024470083 2024370009 2024390089



865

## Responses

"Krishnapriya Gopakumar k"

"Sachin k"

"Jeevanath h"

...

KAVIYA K ER P Archanaa k Raghavi K  
P K T S B R M K S Kumar Swathy S  
K R C R v M C K SUKHANIA S

3. Registered Email ID (0 point)

865  
Responses

Latest Responses

"krishnapriya5334@gmail.com"

"sachinkinnimar@gmail.com"

"jeevajeevanath2472@gmail.com"

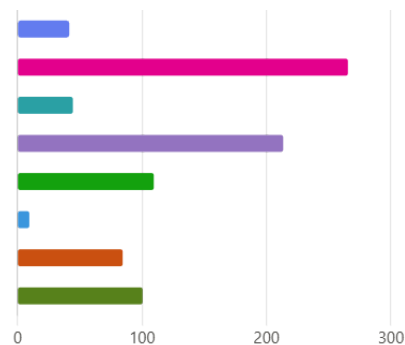
...

1 respondents (0%) answered 2024370126 for this question.

sumandev22 Com Kumaresan eldhoseshibu43502gmailcom  
Vikram Bala 2024370126 2024390039  
Kranthi bhaskar

4. Programme Name (0 point)

MBA (Marketing)	41
MBA (Finance)	265
MBA (International Business)	44
MBA (Human Resource Management)	213
MBA (General)	109
MBA (Tourism)	9
MBA (Hospital Management)	84
MBA (Operations & Supply Chain Management)	100



5. 1. Which of following are the 5Ms of an Organisation? (1 point)

96% of respondents answered this question correctly.

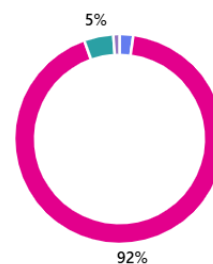
Man power, Money, Motif, Morale and Motivation	8
Man power, Money, Materials, Methods and Machines	829 ✓
Man power, Money, Material, Market and mission	21
Mission, Morale, Market, Means and Man power	7



6. 2. Management is a \_\_\_\_\_ activity. (1 point)

92% of respondents answered this question correctly.

Ordinary	18
Purposeful	796 ✓
Extraordinary	39
Simple	8

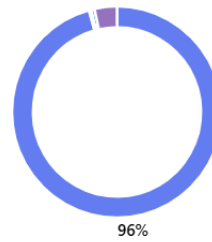




7. 3. Who was the first person to consider management as a science? (1 point)

96% of respondents answered this question correctly.

F. W. Taylor	827 ✓
Michael Porter	3
Francis J Aguilar	4
Henry Fayol	30



8. 4. What is the expansion of SOP in an organisation? (1 point)

97% of respondents answered this question correctly.

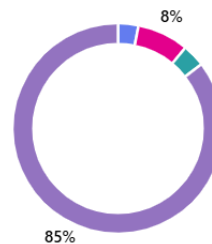
Structured Operating Procedures	9
Systematic Operating Procedures	17
Standard Operating Procedures	836 ✓
Simplified Operating Procedures	2



9. 5. In terms of Planning, Demographic Preferences and trends are\_\_\_\_\_ (1 point)

85% of respondents answered this question correctly.

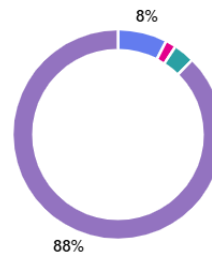
Internal Premises	27
Organisational Premises	68
National premises	30
External Premises	735 ✓



10. 6. Managers who can't monitor the activities of too many subordinates should go for a \_\_\_\_\_ (1 point)

88% of respondents answered this question correctly.

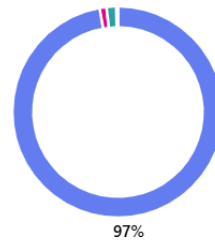
Wider span of control	65
Bigger span of control	14
Medium span of control	28
Narrow span of control	752 ✓



11. 7. **Creating Organisational units based on the activities is called as \_\_\_\_\_ departmentation** (1 point)

97% of respondents answered this question correctly.

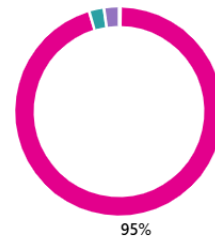
Functional	839 ✓
Product	9
Market	13
Locational	2



12. 8. **The power vested with the managers is called as** (1 point)

95% of respondents answered this question correctly.

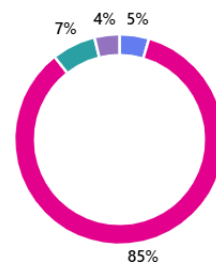
Minister	2
Authority	822 ✓
Delegation	20
Superior	20



13. 9. **In a manufacturing company, the production manager is \_\_\_\_\_ and Finance Manager is \_\_\_\_\_ Authorities.** (1 point)

85% of respondents answered this question correctly.

Staff and Line	39
Line and Staff	730 ✓
Staff and Advisory	58
Main and side	33



14. 10. **Lower-level Management should focus more on \_\_\_\_\_** (1 point)

95% of respondents answered this question correctly.

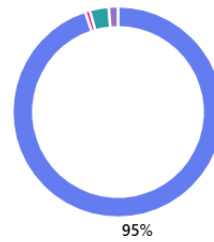
Policy formulation	21
Budgeting	11
Recruitment	15
Supervising	818 ✓



15. 11. When strategic plan is broken into smaller goals and objectives, then it is referred as \_\_\_\_\_ (1 point)

95% of respondents answered this question correctly.

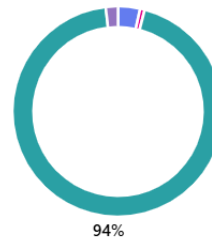
Tactical planning	816 ✓
Career planning	6
Corporate planning	25
Contingency planning	12



16. 12. Managers who create a amicable workplace through relationship building are said to possess \_\_\_\_\_skills. (1 point)

94% of respondents answered this question correctly.

Decision making	29
Critical thinking	6
Interpersonal	808 ✓
Analytical	16



17. 13. Analyzing competitive opportunities and threats is a part of \_\_\_\_\_ Planning (1 point)

96% of respondents answered this question correctly.

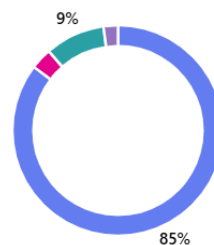
Contingency planning	12
Strategic planning	831 ✓
Tactical planning	13
Succession planning	8



18. 14. An assembly line in production floor is an example of \_\_\_\_ technology (1 point)

85% of respondents answered this question correctly.

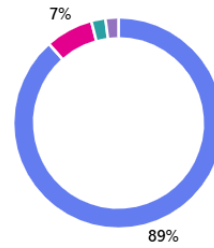
Long-linked	734 ✓
Mediating	28
Intensive	79
holdfast	19



19. 15. **Organisational climate represents the overall \_\_\_\_ of the organisation** (1 point)

89% of respondents answered this question correctly.

Mood	763 ✓
Production	63
Sales	19
Marketing	17



20. 16. **The route for flow of instructions is called as** (1 point)

88% of respondents answered this question correctly.

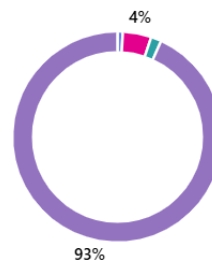
Span of command	28
Control swing	19
Chain of command	762 ✓
Chain of Control	53



21. 17. **Formal Organizations have well defined \_\_\_\_\_** (1 point)

93% of respondents answered this question correctly.

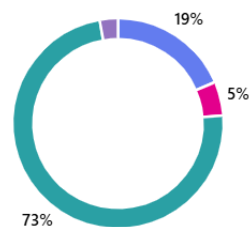
Jobs	7
Authority	38
responsibility	14
All of these	805 ✓



22. 18. **Symbolic displays like Dress code in an organisation represents \_\_\_\_\_ level of Organisational culture** (1 point)

73% of respondents answered this question correctly.

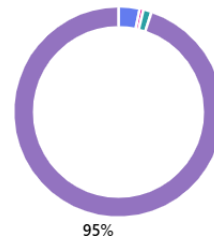
Expressed Values	160
Believed values	45
Surface	633 ✓
Beliefs	24



23. 19. Top management is responsible for making (1 point)

95% of respondents answered this question correctly.

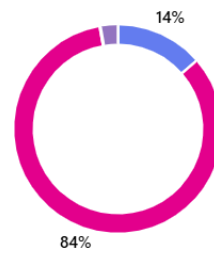
● Strategic Plans	28
● Vision Statement	5
● Policies	11
● All of these	819 ✓



24. 20. The process of defining problems, analyzing, evaluating and providing solutions to maximize the benefit is called as \_\_\_\_\_  
\_\_\_ decision making (1 point)

84% of respondents answered this question correctly.

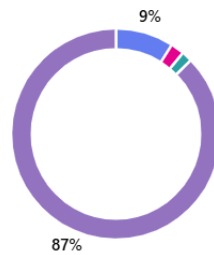
● Strategic	117
● Rational	719 ✓
● Wonderful	1
● Positive	23



25. 21. The Manager who shows high activeness, innovations and open to risk and experience can be called as a(n) \_\_\_\_\_ Manager (1 point)

87% of respondents answered this question correctly.

● Innovative	77
● Interactive	18
● Spiritual	14
● Entrepreneurial	752 ✓



26. 22. The process of a group creating and building ideas on other's ideas is called as \_\_\_\_\_ (1 point)

95% of respondents answered this question correctly.

● Collecting ideas	23
● Buffering ideas	9
● Brain storming	821 ✓
● Brain bursting	9



27. **23. Creative Work environments are made to facilitate** \_\_\_\_\_ (1 point)

96% of respondents answered this question correctly.

● Integration	12
● Recruitment	9
● Innovation	829 ✓
● Orientate	13



28. **24. Performance Appraisal is related to** \_\_\_\_\_ (1 point)

92% of respondents answered this question correctly.

● Planning	24
● Staffing	791 ✓
● Marketing	14
● Organising	33



29. **25. BOT in Management terms stands for** \_\_\_\_\_ (1 point)

90% of respondents answered this question correctly.

● Build-On-Terms	12
● Bureau-of-Terms	8
● Build-Operate-Transfer	775 ✓
● Build-Operate-Transport	67

